



SCHOOL OF MANAGEMENT
UNIVERSITÀ LUM JEAN MONNET

International Studies Master's Programme

**General information on the selection process
for EU and non-EU citizens**

A.Y. 2018-2019

THE ADMISSIONS PROCESS

When LUM School of Management receives an application for admission, it carries out a pre-selection process based on the initial documents sent.

The Admissions Committee then lets the candidate know if he/she is considered suitable to proceed to the selection process. The final assessment of each application will take place once the candidate has submitted all required documents. Candidates admitted into the programme must confirm their participation based on deadlines set by LUM School of Management.

ADMISSION REQUIREMENTS

1) University degree in any discipline

- a) To be admitted to a 1st Level Specializing Master's Programme candidates must hold a three-year undergraduate degree (e.g. BA Degree) or higher.
- b) To be admitted to a 2nd Level Specializing Master's Programme candidates must hold at least one of the following university qualifications: specialist degree, 2nd level university diploma (e.g. MS or MA).

2) Proficiency in English

APPLICATION FORM

The Application Form has to be filled in exclusively online with accurate and precise information regarding your personal and professional experiences, your reasons for desiring to attend the Programme. The Application Form has to be submitted with all the following required documents:

- **Degree Certificate**
- **CV in English**
- **Copy of Passport ID**
- **Digital id photo**
- **Documentation on proficiency in English** by delivering a certification as TOEFL etc. or by documenting a significant professional experience in English or a degree in English.

INTERVIEW

After submitting the application, if the candidate is considered suitable to proceed to the selection process he/she will be required to have an interview which will take place remotely (via Skype).

THE SELECTION RESULT

The final selection result is communicated to the candidate after the interview with the Admission Committee.

Admitted students will be notified via e-mail. In no case will the result be communicated by telephone.

If accepted, the candidate will receive an official letter of admission to the Programme and a contract for participation.

ENROLLMENT

The candidates must send the application form (duly filled out and signed), and the enrollment documents by e-mail on deadlines set by LUM School of Management.

ENROLLMENT DOCUMENTS

DOCUMENT	HOW	DEADLINE
Copy of Application Form	By e-mail*	On deadlines set by LUM
Declaration of Value complete with the certified copy of your degree and its translation into Italian **	By e-mail	On deadlines set by LUM
Copy of the payment receipt	By e-mail	On deadlines set by LUM
Enrollment Form (original with photo and revenue stamp € 16,00)	In person	Orientation Session day***
Italian Study Visa	In person or by e-mail	Orientation Session day
Permit of Stay application receipts	In person or by e-mail	Orientation Session day
Permit of Stay card	In person or by e-mail	Upon request

* By email refers to the email address internationalstudies@lum.it

** Students with a foreign university degree must request the Declaration of Value to the consular offices of the country where the title has been awarded. If the degree was awarded in a EU university, applicants can request the Diploma Supplement released by the university of origin.

*** Orientation Session day will be one week before your master's kick off.

PAYMENT TERMS

The fee will be divided in three installments to be paid as follows:

- First installment (40% of tuition fee): entrance fee;
- Second installment (30% of tuition fee) within two months after the programme start date;
- Third installment (30% of tuition fee) within four months after the programme start date.

UNIVERSITY MASTER PROGRAMME	TOUITION FEES	1st installment	2nd installment	3rd installment
MACEU - Careers with the European Union	€ 8.500,00	€ 3.400,00	€ 2.550,00	€ 2.550,00
MIFL - Made in Italy, Fashion and Luxury Management	€ 8.500,00	€ 3.400,00	€ 2.550,00	€ 2.550,00
MOAMES - Monitoring, Modelling & Management of Environmental Systems	€ 10.000,00	€ 4.000,00	€ 3.000,00	€ 3.000,00

The tuition fee for the first level University Master Programme in International Business in China will be divided in four installments to be paid as follows:

- First installment at the application;
- Second installment 45 days before the programme start date;
- Third installment within the previous day of the programme start date;
- Fourth installment within 60 days before the departure for Shanghai, China.

UNIVERSITY MASTER PROGRAMME	TOUITION FEE	1st installment	2nd installment	3rd installment	4th installment
MIBC - International Business in China	€ 12.900,00	€ 2.500,00	€ 3.000,00	€ 5.000,00	€ 2.400,00

Payments can be carried out by bank transfer.

LUM Jean Monnet reserves the right to cancel the Programme with the only obligation to refund the first installment and with no further liabilities on its part.

CONTACT REFERENCE

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International Students Office
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